



Archbishop Temple

Church of England High School

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title	School Chaplain
Employed by	Archbishop Temple Church of England High School
Reporting to	Headteacher
Salary	Grade 7 (Scale Point 19-25)
Hours of work	35 hours/week, term time plus 5 days (to include GCSE results day and INSET 1) Some flexible working opportunities to allow for weekend and/or evening school and parish events

Job Summary
<p>We are looking for a dynamic, Christian Chaplain with a strong Christian faith and a passion to inspire and support all members of our vibrant school family.</p> <p>The Governors are seeking to appoint a dedicated and enthusiastic person to the long established and vital role of Christian Chaplain to help us further develop the school's worshipping life and provide pastoral support and care.</p>

Main Duties	
1	To develop inclusive, positive relationships with young people and staff of all faiths and none through participation in the life of Archbishop Temple Church of England High School.
2	To work closely with the chaplaincy team and the local clergy and assist in developing contemporary models of worship, prayer and spirituality within the school and proclaim Christ in a fresh and exciting way.
3	To work alongside pastoral staff in supporting and counselling pupils, staff and the extended school family.
4	To connect and engage with the school community and help them explore what it is to be a Christian in the 21st Century.
5	To facilitate Christian events for young people in the local area including residentials, holiday clubs or social action events.
6	To develop and encourage patterns of Christian service at local, Diocesan, national and international level.
7	To earn the respect of colleagues and foster good communication and networking between schools, colleges, parishes and other Chaplaincy teams. This will include presenting to the relevant governing body committees.
8	To engage with appropriate Diocesan structures, emerging churches and worshipping communities.

9	To further develop and contribute to the organisation of School Enrichment Days.
10	To provide opportunities to develop young people as Christian leaders within our school
11	To support collaborate with various extra-curricular groups across school
12	To facilitate and participate in Christian events for our young people such as retreats and social action projects.

Generic Responsibilities	
13	Adhere to relevant Safeguarding, Child Protection, and other relevant policies in the execution of the role and maintain confidentiality where required.
14	Ensure that all health and safety instructions are followed, and that care is taken to ensure safety for self and colleagues, reporting concerns immediately
15	To be willing to undertake First Aid Training
16	This job description provides a guide to the duties and responsibilities of the post and is not an exhaustive list. The post holder may be asked to undertake any other relevant duties appropriate to the post. The job description may be amended over time but only in consultation with the post holder.

PERSON SPECIFICATION

Attributes	Essential	Desirable
Qualifications and Training	<p>5+ GCSEs (A* - 4-9, including English and maths)</p> <p>Educated to Degree or Diploma level or currently working towards this</p>	<p>A recognised and approved ministerial, teaching or Christian youth work training/qualification.</p> <p>Theological training.</p> <p>Counselling training.</p>
General Attributes	<p>A person in touch with contemporary youth culture and with experience of working with young people.</p> <p>Ability to reflect theologically on youth issues.</p> <p>An inclusive vision for helping young people explore what it is to be a Christian in the 21st century.</p> <p>Effective communicator at all levels.</p> <p>An understanding of the Church of England's involvement in education.</p> <p>A strong commitment to work ecumenically.</p> <p>Sensitivity to working with young people and staff from all faiths and none.</p> <p>Excellent organisational skills and attention to detail.</p> <p>A vision for the development of worship and spirituality.</p> <p>An ability to work with and manage teams.</p> <p>Enthusiastic, inspired and motivated.</p> <p>Good sense of humour.</p> <p>Access to a car and a full driving licence essential.</p> <p>Commitment to continuing professional development.</p>	
Circumstances	<p>Enhanced DBS clearance (A DBS Check will be carried out after the appointment is made).</p> <p>A committed Christian with a lively faith, active in a member church of Churches Together in Britain & Ireland, Evangelical Alliance or The North West Gospel Partnership.</p> <p>Understanding of the breadth of theologies and traditions in the Anglican church.</p> <p>Full driving licence and access to a car or demonstrable alternatives available.</p>	<p>Willingness to explore more contemporary and/ or traditional expressions of worship than your own</p>

Support and Development Opportunities offered with this post
<ul style="list-style-type: none">• Line Management for all aspects of the post• Non-Managerial Supervision (if requested)• Support from the Diocesan Youth Adviser• Opportunities for Continual Professional Development e.g. training courses and conferences• Opportunities to meet with other youth workers and chaplains to share good practice and offer each other support